

Status 10 Reason Codes and Review Dates

Reason Description	Reason No.	Review Date
ENF – NCP is current TANF client	18	60 days-automatic
ENF – NCP is incarcerated	19	Manually inserted
ENF – NCP temporarily disabled – no income /assets	20	180 days - automatic
ENF – NCP deceased – estate distribution pending	21	180 days – automatic
EST – NCP unknown	22	90 days – automatic
EST – Uncollectible – locate attempts unsuccessful	26	60 days – automatic
ENF – Uncollectible – locate attempts unsuccessful	27	60 days – automatic
ENF – NCP minor orders	30	Emancipation date
EST – Unavailable CP – essential for next action	31	60 days – automatic
ENF – Unavailable CP – essential for next action	32	60 days – automatic
EST – NCP foreign citizen – no reciprocal agreement	35	365 days – automatic
ENF – NCP foreign citizen – no reciprocal agreement	36	365 days – automatic
ENF – Institutionalized (i.e. drug rehab, mental)	37	365 days – automatic
EST – NCP judicially dismissed with prejudice	38	90 days – automatic
ENF – NCP judicially dismissed with prejudice	39	90 days – automatic
EST – Other state will not proceed with establishment	40	180 days – automatic
ENF – Other state will not proceed with enforcement	41	180 days - automatic

Reviewing Status 10 Cases

Reason Code 18 - NCP is current TANF client

- o Verify NCP is still on TANF by checking PS2 case information, as well as case log for any relevant information (has there been contact with NCP, for instance)
- o If NCP is still on TANF:
 - o Update review date for 60 days out (CSCU)
 - o Set calendar reminder to review on that date
- o If NCP is NOT on TANF:
 - o Change case status to 02, 06, or 08 (CSCU)
 - o Review for next action
- o Case log actions taken

For more information on PS2 screens, click here:

<https://csquest.oucpm.org/iv-a-ps2-screens/>

Reason Code 19 - NCP is incarcerated

- Verify NCP is still incarcerated by checking FCRL PSN, DOC, Bureau of Prisons
- If still incarcerated:
 - Update CSCU with expected release date
 - Set calendar reminder to review on that date
- If NOT still incarcerated:
 - Change case status to 02, 06, or 08
 - Review for next action
- Case log actions taken

When closing a case, don't forget to change the case status 04 on CSCU!

Reason Code 20 - NCP temporarily disabled

- Verify NCP is still disabled by checking FCR SSA
- If NCP still disabled:
 - Review for closure or modification, OR
 - Update review date for 180 days out (CSCU)
 - Set calendar reminder to review on that date
- If NCP is not still disabled:
 - Change case status to 02, 06, or 08 (CSCU)
 - Review for next action
- Case log actions taken

Reason Code 21 - NCP deceased - estate distribution pending

- Verify NCP is deceased by checking FCR SSA and case log
- Verify estate distribution is still pending by checking case log, as well as OnBase for any relevant legal documents
- If estate distribution is still pending:
 - Update review date for 180 days out (CSCU)
 - Set calendar reminder to review on that date
- If estate distribution is not still pending:
 - Review for closure
 - Review for next action
- Case log actions taken

Reason Code 22 - NCP unknown

- Verify NCP is still unknown (check case log to see if CP has provided any information, check OnBase for returned L06s, LO?, and/or P04)
- If NCP still unknown:
 - Review for closure OR
 - Update review date for 90 days out (CSCU)
 - Set calendar reminder to review on that date
- If NCP is now known:
 - Change case status to 02 (CSCU)
 - Review for next action
- Case log actions taken

Reason Code 26 - Uncollectible - locate attempts unsuccessful (EST)

Reason Code 27 - Uncollectible - locate attempts unsuccessful (ENF)

- Verify that locate attempts have still been unsuccessful (check ASA for a current verified address, as well as case log)
- If locate has still not been successful:
 - Review for closure OR
 - Attempt locate actions
 - Update review date for 60 days out (CSCU)
 - Set calendar reminder to review on that date
- If NCP is now known:
 - Change case status to 02 (CSCU)
 - Review for next action
- Case log actions taken

Reason Code 30 - NCP Minor

- Verify NCP is still a minor (check case log and emancipation date)
- If NCP is no longer a minor:
 - Change case status to 02
 - Review for next action
- Case log actions taken

Reason Code 31 - Unavailable CP - essential for next action (EST)

Reason Code 32- Unavailable CP - essential for next action (ENF)

- Verify CP is still unlocated/uncooperative
 - Check case log - has CP been in contact? Has CP returned necessary forms (P04, etc.)?
 - Check CCPU - is the Noncoop indicator Y or N?
- If CP is in cooperation:
 - Change case status to 02, 06, or 08 (CSCU)
 - Review for next action
- If CP is still not in cooperation:
 - Update review date for 60 days out (CSCU)
 - Set calendar reminder to review on that date
- Case log actions taken

Need help with Locate? Here are some resources!

Locate Procedures:

<https://csquest.oucpm.org/locate-procedures/>

Manual Locate:

<https://csquest.oucpm.org/manual-locate/>

Locate Resources:

<https://csquest.oucpm.org/locate-resources/>

Reason Code 35 - NCP foreign citizen - no reciprocal order (EST)

Reason Code 36 - NCP foreign citizen - no reciprocal order (ENF)

- o Verify NCP is still a foreign citizen in a country with no reciprocal order (checkcase log)
- o If NCP is still a foreign citizen in a country with no reciprocal order:
 - o Review case for closure and change case status to 04 (CSCU)
- o If NCP is NOT still a foreign citizen in a country with no reciprocal order:
 - o Change case status to 02, 06, or 08 (CSCU)
 - o Review for next action
- o Case log actions taken

Reason Code 37 - Institutionalized (i.e. drug rehab)

- o Verify NCP is still institutionalized (check case log and OSCN)
- o If NCP is still institutionalized:
 - o Update review date for 365 days out (CSCU)
 - o Set calendar reminder to review on that date
- o If NCP is NOT institutionalized:
 - o Put case back in 02, 04, 06, or 08 status
 - o Review for next action
- o Case log actions taken

Reason Code 38 - NCP judicially dismissed with prejudice (EST)

Reason Code 39 - NCP judicially dismissed with prejudice (ENF)

- o Verify NCP is still judicially dismissed with prejudice (check case log, as well as OnBase for the relevant legal documents)
- o If NCP is still judicially dismissed with prejudice:
 - o Update review date for 90 days out (CSCU)
 - o Set calendar reminder to review on that date
- o If NCP is NOT still judicially dismissed with prejudice:
 - o Put case back in 02, 04, 06, or 08 status
 - o Review for next action
- o Case log actions taken

Reason Code 40 - Other state will not proceed with establishment

Reason Code 41 - Other state will not proceed with enforcement

- o Verify other state still not proceeding with establishment/enforcement (checkcase log)
- o If other state is still not proceeding:
 - o Update review date for 180 days out (CSCU)
 - o Set calendar reminder to review on that date
- o If other state IS proceeding:

- o Put case back in 02, 04, 06, or 08 status
- o Review for next action
- o Case log actions taken

Finding Status and Review Date fields on CSCU

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CE206S01 V71 F11          OKLAHOMA DEPT. OF HUMAN SERVICES          DATE: 09/28/22
TRANID CSCU              OCSS CASE DATA          SCREEN 1          TIME: 14:15:29
FGN: 0XXXXXX001 WRKER: U5XXXX HIGHTOWER, ALICENT OFFCE: CLA CLAREMORE
IV-D STATUS: 10 PRTY: 2 STATUS DT: 07/21/06 CLOSURE RSN 18 PU: Y TK: N MEO: N
AP DCN: 0XXXXXXX NAME: COLE, CRISTON AP CLO RSN: TPL: N
=== IVD: Y PASS: N REAS: 01 ===== PF6 FOR SRU PASS THRU ===== PF4 FOR MEO LIST
OFFICE CLA CLAREMORE WORKER U5XXXX HIGHTOWER, ALICENT TRIBE:
APP/RF DT 04 13 06 OPEN DT 05/03/06 CNV DT MOD REQ DT
FEE PAID IV-D STATUS 10 REASON 18 REVIEW DT 01 27 23 TYPE SERV
FOTHER REASON ENF-AP IS CURRENT TANF CLIENT TRUE FGN
CURR SUPPORT C/SUPP DT MEDICAL INS AP ATTN ENTRY
CASE FILE DESTROYED: AP POA:
BP DCN 0XXXXXXX BP NAME JANE DOE BP SEX F FEMALE
BP BIRTH 12 02 1976 BP RACE I AMERICAN I BP SSN XXXXXXXXX
BP DELETED BP DEL RSN BP REF CASE BP REF P/ID
BP POA: CASE OPEN BY: DATE:
LAST PAYMENT DATE PAYMENT AMOUNT PAYMENT METHOD
CASE TYPE SUMMARY P BAL. VERIFY DT BYPASS CONT.OF SUPT:
LAST ENF ACT/DT: CRED/021509 PEND CLO RSN/DT: BYPASS AUTO CLOSE:
REFERENCE CASE NCP KEY DEL RFLI STATUS DATE COUNTY NUM. OF ADULTS

CE206M02 - PLEASE KEY DATA - AND PRESS ENTER
NEXT:
*IMSTRAIN-FPLS DATA-DO NOT DISCLOSE TO UNAUTHORIZED PERSONS*

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