

# GLS4 Cheat Sheet

The GLS4 worksheet is used to enter expenses and cash medical information, and is where you save the guidelines when complete. Access from GLS1.

**CHILD CARE EXPENSES:** Childcare expenses for either parent or other custodian. Enter the average monthly childcare amount. This does include any co-payments being paid by the parent on an OKDHS Child Care Subsidy case.

**HEALTH INSURANCE PREMIUM:** This is the amount of the actual monthly health premium cost for the children paid by the parents or paid by other custodian.

**VISITATION EXPENSES:** This is the amount each parent or other custodian pay toward visitation transportation expenses for the children. This comes from a prior order.

**ONGOING MEDICAL EXPENSES:** This is the amount of fixed ongoing monthly medical payments paid by a parent or other custodian.

**NBR OF CHLDRN W/O HEALTH INS:** This is the number of children in this case not covered by health insurance. Cash medical is ignored if the medical applicant is ignored if the medical applicant from previous line and the obligor are the same person. This is also the number of children currently on SoonerCare.

**APPLICANT:** This is the person who is the medical (SoonerCare) applicant. Enter:  
 • F for Father  
 • M for Mother  
 • O for Other

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CS154S01 V26 F06          OKLAHOMA DEPARTMENT OF HUMAN SERVICES          DATE: 08/22/23
TRANID: GLS4              CHILD SUPPORT GUIDELINES WORKSHEET            TIME: 15:34:00
FGN: 000123XXX001 WRKR: U54XX1  WORKER, WALLY A          OFC: CLA CLAREMORE
IV-D STATUS: 02 PRTY: 4  STATUS DT: 05/25/23 CLOSURE REASON:  PU: N TK: N
AP DCN: 0123XXX78 NAME: PRINCE  CHARMING                AP CLOSURE REASON:
===== PF5 CASELOG ===== PF6 CSVENI =====
EXPENSE SECTION:      --- FATHER ---    --- MOTHER ---    --- OTHER ---
CHILD CARE EXPENSES          .00          .00          .00
HEALTH INSURANCE PREMIUM     .00          .00          .00
ONGOING MEDICAL EXPENSES     .00          .00          .00
VISITATION EXPENSES         .00          .00          .00

5% OF INCOME                112.50          62.18
HEALTH INS PRORATA SHARE    .00             .00
NBR OF CHLDRN W/O HEALTH INS 00
CHILD SUPPORT:              193.30  CASH MED:      .00  FIXED MED:      .00
TOTAL OBLIGATION:          193.30
SAVE AS COURT OR PENDED: _ (C OR P)

CS151M09 - ENTER DATA & PRESS ENTER, OR ENTER AGAIN TO RETURN TO PAGE 1.
NEXT:
*IMSTRAIN-FPLS DATA-DO NOT DISCLOSE TO UNAUTHORIZED PERSONS*
    
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CS154S01 V26 F06 OKLAHOMA DEPARTMENT OF HUMAN SERVICES DATE: 08/22/23  
 TRANID: GLS4 CHILD SUPPORT GUIDELINES WORKSHEET TIME: 15:34:00  
 FGN: 000123XXX001 WRKR: U54XX1 WORKER, WALLY A OFC: CLA CLAREMORE  
 IV-D STATUS: 02 PRTY: 4 STATUS DT: 05/25/23 CLOSURE REASON: PU: N TK: N  
 AP DCN: 0123XXX78 NAME: PRINCE CHARMING AP CLOSURE REASON:

===== PF5 CASELOG ===== PF6 CSVENI =====  
 EXPENSE SECTION: --- FATHER --- --- MOTHER --- --- OTHER ---  
 CHILD CARE EXPENSES .00 .00 .00  
 HEALTH INSURANCE PREMIUM .00 .00 .00  
 ONGOING MEDICAL EXPENSES .00 .00 .00  
 VISITATION EXPENSES .00 .00 .00

5% OF INCOME 112.50 62.18  
 HEALTH INS PRORATA SHARE .00 .00  
 NBR OF CHLDRN W/O HEALTH INS 00 APPLICANT: - (F, M, OR O)  
 CHILD SUPPORT: 193.30 CASH MED: .00 FIXED MED: .00

TOTAL OBLIGATION: 193.30 20% MOD:

SAVE AS COURT OR PENDED: (C OR P)

CS151M09 - ENTER DATA & PRESS ENTER, OR ENTER AGAIN TO RETURN TO PAGE 1.  
 NEXT:

\*IMSTRAIN-FPLS DATA-DO NOT DISCLOSE TO UNAUTHORIZED PERSONS\*

5% OF INCOME:  
 This is 5% of the gross monthly income less self-employment tax.

CHILD SUPPORT: Consists of the base child support, childcare cost shares, and medical cost shares offset by any SSA Title II or VA benefits paid to the parent for the benefit of the child. A negative amount in the final subtotal is offset against any cash medical support amount.

CASH MED: This field is system-calculated. This is the amount of cash medical calculated.

FIXED MED: Ongoing medical costs share of fixed ongoing monthly medical payments. These costs are in addition to the monthly health insurance premium and/or cash medical support.

TOTAL OBLIGATION:  
 Total monthly financial obligation to be paid by the obligor.

SAVE AS COURT OR PENDED: To save the guidelines, enter one of the following:

- 'C' for court.
- 'P' for pending.

20% MOD: Indicates if the guidelines have a difference of 20% increase or decrease from the total support if indicated on OBLU page 1 TOT SUPT less the MO JGT PY. Values will be:

- "+" 20% increase over OBLU.
- "-" 20% decrease from OBLU.
- "" No 20% increase or decrease found.